

**A COOPERATIVE EDUCATION PROGRAM AGREEMENT
BETWEEN
SCHOOL OF PUBLIC AFFAIRS AND ADMINISTRATION,
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY,
NEWARK, NEW JERSEY, USA
AND
DEPARTMENT OF PUBLIC ADMINISTRATION,
NATIONAL CHENGCHI UNIVERSITY,
TAIPEI CITY, TAIWAN R.O.C.**

This Cooperative Education Program Agreement ("Agreement") is between the School of Public Affairs and Administration (SPAA) at Rutgers, The State University of New Jersey, located in Newark, New Jersey, USA ("RUTGERS"), and National Chengchi University, in Taipei City, Taiwan R.O.C. ("NCCU"). The purpose of this Agreement is to establish a cooperative bachelor's/master's degree program ("Program") between the two institutions, and stipulate the terms and conditions for the administration of this Program.

Program Name: 3+2 Cooperative Bachelor/Master of Public Administration Degree Program ("Program")

ARTICLE 1: PROGRAM DESCRIPTION

1.1 The institutions agree to institute a cooperative education program whereby qualified students may earn a specified bachelor's degree from NCCU and an MPA degree from RUTGERS by completing three years of undergraduate coursework in the Department of Public Administration at NCCU and two years of graduate coursework in SPAA at RUTGERS.

1.2 At NCCU, the participants in the Program will be limited to enrollment in existing bachelor's degree programs in the Department of Public Administration.

1.3 At RUTGERS, the participants in the Program will be limited to enrollment in the MPA program in the School of Public Affairs and Administration.

1.4 Students who have been accepted by and enrolled at NCCU as undergraduate students will complete six semesters (three years) of the usual eight-semester (four years) bachelor's programs at NCCU. If accepted into the Program, students will be permitted by NCCU to complete their final two semesters of study towards the NCCU bachelor's degrees at RUTGERS, while enrolled in the first year of study towards the RUTGERS Master of Public Administration degree.

1.5 Credits earned for courses successfully completed at RUTGERS will be applied toward students' MPA degrees from RUTGERS according to standard policies and practices at RUTGERS. Credits earned for courses successfully completed at RUTGERS may be applied toward students' NCCU bachelor's degrees at the discretion of, and according to the policies and standards established by NCCU.

1.6 The two institutions have established independently their own degree completion requirements for both the bachelor's degree program at NCCU and the MPA degree program at RUTGERS. Students participating in the Program must satisfy all degree requirements of both institutions in order to successfully complete the Program and be awarded both credentials.

1.7 The two institutions have established independently their own minimum qualifications, application review criteria, and prerequisite requirements for all applicants to both the bachelor's degree at NCCU and the MPA degree at RUTGERS. Both institutions will apply these existing requirements and criteria in determining the acceptability of all applicants to the Program.

ARTICLE 2: NUMBERS

The number of students admitted to the Program may be negotiated by the institutions on an annual basis, and is contingent upon the number of qualified applicants, the number of spaces available in the specified undergraduate or graduate programs at either institution, or other considerations.

ARTICLE 3: NOMINATION OF PARTICIPANTS AND ENROLLMENT

3.1 NCCU will screen students at the end of their second year of undergraduate education for potential participation in the program, and recommend these candidates to RUTGERS.

3.2 All potential candidates for participation in the Program must:

- 3.2.1 Have completed the required courses of the full three years at NCCU for a bachelor's degree from NCCU and have earned a cumulative GPA of at least 3.225/4.3 (or equivalent), or rank among the top 30% in DPA-NCCU by the time of their enrollment at RUTGERS.
- 3.2.2 Satisfy the minimum English language proficiency requirements for acceptance into graduate programs at RUTGERS. This minimum proficiency may be demonstrated by providing official score reports from a Test of English as a Foreign Language (TOEFL) or from an International English Language Testing System (IELTS) examination taken within the previous two years from the first day of class at the proposed term of entry in order to be valid. The minimum English language proficiency requirement for full status admission can be found at <http://gradstudy.rutgers.edu/information/international-students>.
- 3.2.3 Take a placement test on English language before the start of their first semester at RUTGERS, as required for all admitted first-year international graduate students. The students with unsatisfactory scores on the test will be required to take extra English course(s) at the appropriate levels. Students are responsible for the tuitions and fees associated with the English courses. English courses do not count toward academic credits for their MPA degrees.

3.3 At RUTGERS, students accepted to the Program will be conditionally admitted. A cumulative grade point average (GPA) of 3.0/4.0 or above must be maintained for Rutgers coursework. Upon being awarded a bachelor's degree from NCCU, participants will continue as graduate students in the MPA program.

3.4 Students at Rutgers University who are not in good academic standing may be dropped from the Program at the discretion of SPAA. In such instances, there will be appropriate consultation as early as possible with NCCU before such action is taken. In addition, all Rutgers students must meet expectations for campus behavior as set forth in the RUTGERS Code of Student Conduct.

3.5 A student who enrolls in this Program is not guaranteed to graduate and receive an MPA degree by the end of second year at RUTGERS if he/she is unable to complete the program requirements due to academic reasons, deficiency in English language, financial hardship, or other reasons.

3.6 Admission to Rutgers University is based on academic qualifications. In addition, an appropriate visa is required to enable international students to study in the U.S. Eligibility for the visa ultimately is decided by a U.S. visa officer pursuant to the requirements of U.S. immigration law.

3.7 All participating students will be required to carry health insurance at a level equivalent to or greater than the coverage offered at RUTGERS for international students, and compliant with the Affordable Care Act. International students enrolling in the MPA program at RUTGERS who cannot provide evidence of an insurance policy that is not compliant with the Affordable Care Act must purchase the Rutgers Student Insurance program available at the time of enrollment. RUTGERS shall bear no responsibility for any health-related expenses incurred by the student.

ARTICLE 4: RESPONSIBILITIES OF RUTGERS

4.1 RUTGERS will provide NCCU with the information and materials necessary to advertise and promote this Cooperative Education Program among their undergraduate students.

4.2 RUTGERS will accept applicants from NCCU and enroll them as full-time, degree-seeking graduate students in the regular MPA program in SPAA at RUTGERS, provided those candidates meet the normal standards and criteria for admission to the programs.

4.3 RUTGERS agrees to accept applications from NCCU undergraduate students in the MPA program of SPAA at RUTGERS, prior to completion of their bachelor's degree program at NCCU, with the understanding that the participating students will enroll at SPAA in their first two semesters of graduate study concurrently with the completion of their last two semesters of undergraduate study at RUTGERS. NCCU undergraduate students participating in the Program will not be eligible to complete the MPA degree program at RUTGERS unless and until they have been awarded a bachelor's degree by NCCU.

4.4 RUTGERS agrees to provide NCCU with a report of courses completed and grades attained by each participating student during the first two semesters of their study at

RUTGERS. NCCU will assign credit toward the student's NCCU bachelor's degree program at their own discretion and according to their own policies and procedures.

ARTICLE 5: RESPONSIBILITIES OF NCCU

5.1 NCCU agrees to advertise and promote the Program among their students, and to encourage and facilitate applications to the program by outstanding students.

5.2 NCCU agrees to provide RUTGERS with a roster of applicants to the Program by April 15th of the year of intended Fall enrollment or by October 15th of the year of intended next Spring enrollment.

5.3 NCCU agrees to award a bachelor's degree to students participating in the Program upon successful completion of their first two semesters of coursework at RUTGERS, provided that the students have satisfied all other academic requirements and financial obligations established by NCCU for completion of the degree program.

ARTICLE 6: FINANCE AND SERVICES

6.1 Students participating in the Program will be required to register as full-time, degree-seeking students each semester, and will be subject to the standard tuition and fees assessed by the institution hosting the students during the semester. At RUTGERS, NCCU students will be responsible for full, non-resident tuition and fees charged by SPAA at Rutgers as assessed to all other non-resident enrollees.

6.2 Neither RUTGERS nor NCCU will be responsible for the following costs incurred by students:

- 6.2.1 transportation to and from RUTGERS or NCCU;
- 6.2.2 room and board expenses;
- 6.2.3 textbooks, clothing, and personal expenses;
- 6.2.4 student service fees, including adequate health insurance coverage, which are typically assessed to all full-time students by the institution hosting the student in any given semester;
- 6.2.5 passport and visa costs; and
- 6.2.6 all other debts incurred during the course of the year.

6.3 Other than as expressly provided herein, no funds shall be exchanged between the Parties without an addendum hereto or a separate agreement enumerating the specific cost and expense related thereto.

ARTICLE 7: DURATION

This Agreement shall remain in force for a period of five (5) years from the date of the last signature, with the understanding that it may be terminated by either institution providing sixty (60) days' advance written notice to the other. Students participating in

this Program at the time of the intended termination will be permitted to complete the program as agreed upon in this Agreement.

ARTICLE 8: GENERAL MATTERS

8.1 **USE OF NAMES.** Neither institution will use the name of the other in any form of advertising or publicity without the other's express written permission. NCCU must seek permission from RUTGERS by submitting the proposed use, well in advance of any deadline, to the Office of the Dean, School of Public Affairs and Administration, Rutgers University–Newark.

8.2 **COMMUNICATIONS.** Both Parties are obligated to maintain frequent communication and exchange with each other to ensure smooth collaboration.

8.3 Both Parties should fulfill their respective responsibilities and obligations in accordance with this Agreement. In cases where matters emerge unpredictably in the process of cooperation, both Parties should resolve the issues based on the principles of equality, friendship and mutual understanding.

8.4 **AMENDMENTS.** This Agreement may be varied or modified by mutual consent of the two institutions. All modifications to this Agreement must be in writing and signed by each institution's authorized signatory.

8.5 **COUNTERPARTS.** The institutions may sign this Agreement in counterparts, all of which together constitute the complete Agreement.

8.6 **NOTICES.** Any notice given under this Agreement must be in writing and will be effective upon receipt evidenced by: (a) confirmed facsimile transmission; (b) return receipt of postage prepaid registered or certified mail; or (c) delivery confirmation by commercial overnight carrier. All communications will be sent to the addresses set forth below or to such other address designated by the Parties by written notice to the other:

RUTGERS: Attn: Pengju Zhang, Co-Director of International Programs
School of Public Affairs and Administration
Rutgers University–Newark
111 Washington Street
Newark, NJ 07102, USA
Tel: 1-973-353-5638
Email: pengju.zhang@newark.rutgers.edu

NCCU: Attn: Bennis Wai Yip So
Department of Public Administration
National Chengchi University
No.64, Sec. 2, Zhinan Rd., Wenshan Dist.,
Taipei City 11605, Taiwan (R.O.C.)
Tel: +886-2-2939-3091 ext. 51138
Email: bennisso@nccu.edu.tw

AUTHORIZED SIGNATORIES. Each institution represents that the individuals signing this Agreement have the authority to sign in the capacity indicated.

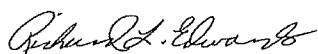
FOR RUTGERS, THE STATE UNIVERSITY
OF NEW JERSEY



Charles Menifield, Ph.D.
Dean, School of Public Affairs and
Administration
Date: 07/01/2020 (MM/DD/YYYY)



Ashwani Monga
Provost and Executive Vice Chancellor
Rutgers University-Newark
Date: 7/24/2020 (MM/DD/YYYY)



Richard L. Edwards
Interim Senior Vice President for
Academic Affairs
Date: 7/28/2020 (MM/DD/YYYY)

FOR NATIONAL CHENGCHI
UNIVERSITY



Bennis Wai Yip So, Ph.D.
Chair, Department of Public Administration
Date: 08/16/2020 (MM/DD/YYYY)



Min-Hsiu Chiang
Dean, College of Social Sciences
National Chengchi University
Date: 09/23/2020 (MM/DD/YYYY)



Wen-Chieh Wang
Vice President
Date: 09/29/2020 (MM/DD/YYYY)

APPENDIX

SPAA at Rutgers MPA Curriculum

Supervised by the MPA Director in SPAA at Rutgers, students register for courses from SPAA at Rutgers MPA curriculum. The curriculum and course descriptions are available on the website: <http://spaa.newark.rutgers.edu/mpa>.

Estimated Costs of SPAA at Rutgers MPA

Tuition and fees are subject to change. Please visit <https://studentabc.rutgers.edu/tuition-fees/tuition-and-fees-0> for more information.

Health insurance plan *premium*

Charge for health insurance is subject to change. For health services information, please visit <http://health.newark.rutgers.edu>.

Housing rate changes with different options. For on-campus housing and exact amounts for different options, please refer to the Graduate Housing rates found at <https://housing.newark.rutgers.edu/how-to-apply/rates>.

